

**Combat Control Association  
Board of Directors meeting  
03 January 2019  
1600 est**

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**Call to order:** The first meeting of the CCA BoD was held on 1600 est, 03 Jan, 2019.

**Members in attendance:** President Mike Lamonica(LA) presiding, VP Bruce Dixon (DN), Secretary Mike West (MW), Treasurer Bernie Oder (OR), Chris Larkin (LN), Kyle Stanhope (KS), Mark Nevatt (NT),

**Approval of minutes:** Motion was made by ??, and seconded to approve the minutes of the meeting. **Motion carried.**

**Board and committee reports:**

President

Vice president

Secretary

Treasurer

Advisor

**Old business:**

**Scholarships:** Develop hard suspense dates and post on website

**CCA Support:** how do we support all the squadrons, support to spouses, support to the reunions?

**Reunions:** Do we take lead? Do we organize a regional support? How often? Great venue to recognize contributions and fund raiser for CCA?

**CCA money account:** What is the history of the account? Exspecify? Do we get an accountant? Tax forms from the last seven years

**HoF:** Is it worth keeping? Standardize format and voting. Develop hard timeline suspense dates.

Move HoF to STTS. Update citations and standardize HoF on website

**Membership drive**

**Fundraisers**

**Due outs:**

**LA:** establish monthly meeting, suspense dates for scholarships/HoF

**DN:** Move HoF from CCS to STTS

**MW:** update HoF (corrected version of HoF citations for Rick and Gene)

**OR:** Research account, tax history and historical data

Reunions

Historical CCA files (share drive?)

### **Meeting agenda:**

Present a 2019 plan to the larger CCA audience in January, gather historical data, and create a calendar.

Discuss the information we think we should present in Jan, and backwards plan using that list to identify what information we would like to gather to support our planning.

Provide a 2019 plan to the larger CCA as a critical event; it will establish a standard of communication, and help us with internal branding to our primary audience.

2019 Planning factors (not a complete list):

1. Historical donors / donations
2. Historical spend
  - a. High level breakout of where those dollars go
3. Historical list of events CCA is associated with each year
4. Fundraisers

Introduce some topics that I think are important 2019.

1. **2025 Vision:** Do we want to have Bob Homes and Kurt Buller to continue their efforts in gathering information, and providing a recommendation?
2. **HOF:** Do we continue this? If so, building definition around it, to protect the sanctity of it. Who will run it? What is our comms plan to the CCA at large.
  - a. This is a hot button topic for our members
3. **Reunions** (not just Hurlburt): What is CCA's role in reunions
4. **Functional programs in CCA:** which programs do we need committees for
5. **Squadron alignment:** Who is aligned with which squadron; what does alignment mean?
6. **Mark Forester Scholarship Program:** Mark will put structure around this, brief us, and allow us to provide input.

### **New Business:**

#### **Topics:**

- 2018 Financial Activity Statement (profit/loss statement)
  - We spent about \$4K than we earned in 2018
  - We have a resting balance of approximately \$264K
- Business snapshot (pie graph of incoming/outgoing dollars)
- Expenses to date
  - This was the detailed spreadsheet that showed where CCA spent money (every transaction)
  - This highlighted the poor categorization of incoming/outgoing dollars
- 2018 Distribution spreadsheet
  - This showed a high level of money CCA disbursed in support of our community
  - Although not complete, it did show where \$90K was spend

Distribution Effort	TOTAL
CCS	\$ 2,000.00
STTS	\$ 1,100.00
Justin Day	\$ 4,598.40
Reunion support	\$ 3,533.06
Chapman DC Event	\$ 34,431.20
Chapman HRT Event	\$ 7,450.95
Chapman Memorial	\$ -
Scholarships	\$ 10,600.00
Dylan Elchin	\$ -
Hurricane support	\$ 14,000.00
Air Force Enlisted Heritage	\$ 3,300.00
Local baseball team sponsorship	\$ 500.00
Jack Souza	\$ 2,500.00
Gene Harris support	\$ 2,000.00
21 STS Booster club	\$ 1,500.00
Guide dog (partnership with ACA)	\$ 2,058.30

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### Decisions Points:

- Does CCA host a reunion at HRT in 2019?
  - o Unanimous no
  - o CCA is willing to provide financial and other types of support to any CCA member wishing to host a reunion
- Where should CCS present Melanie Sather with the portrait of Scott?
  - o Unanimous to present in Vegas
  - o Larkin, Nevatt, Standbro, West, and Lamonica will definitely be present
- Should we suspend Hall of Fame activities while we adjust the current packages?
  - o Lamonica, Nevatt, West, Oder, Dixon agreed to suspend
  - o Larkin asked to digest the request and provide his thoughts via email
  - o Stanbro expressed he wants to review Larkin's insight
- Should we have Bob Holmes and Kurt Buller proceed with gathering information for 2025 Vision
  - o Unanimous to proceed
  - o They will gather information, provide CCA board with the data, and recommendation; the board will make decisions using that information
- Confirmed, CCA will not assist with any gun fund activities for active duty/retiring personnel
- Confirmed, unanimously that we support \$2500 to purchase shirts for the memorial march

### Actions:

- Mike Lamonica, craft a draft email communication for review by the board, that provides financial information to the larger CCA
  - o Once updates are made, send to the CCA
- Mike Lamonica, craft an email explaining the short term way ahead with the HoF
  - o This is a follow up task from the last meeting
- Mike Lamonica, craft a communication for review by the board, that provides notification to the larger CCA about 2019 HRT reunion, and willingness to support any regional reunion
- Bruce Dixon, communicate with Melanie (and family?) that portrait presentation will happen in conjunction with Vegas reunion 25-27 April
  - o Work with Vegas reunion committee to flush out the details

- Mike Lamonica, notify Bob Holmes/Kurt Buller that we would like them to proceed with gathering data and providing recommendations for CCA 2025 Vision
  - Ask when they can have a package put together
- Bruce Dixon, notify the requester that CCA will not participate in gun fund activities
  - Also have JB finalize the issue on the website
- Bruce Dixon, work with Bernie, and memorial march team to get them \$2500
  - Also have JB finalize the issue on the website
- Mike Lamonica and Bernie Oder, create a skeleton 2019 budget for CCA board review
- Chirs Larkin will start crafting a fundraising plan for 2019
  - Using historical records, for now we can assume we need to raise about \$150K
  - Our budget will drive the final target
- Bernie Oder, work with accounting firm to codify the right categories to allocate revenue and expenditures against
  - This will allow us to more quickly/accurately pull data to support financial planning, measure financial performance, recognize our donors, and advertise the great things CCA does/supports
- Mike West updating all 14 Hall of Fame citations

**Next meeting was 7 February 2019, now 8 February 2019**

**Adjournment:** The meeting was adjourned at 1730est.

Respectfully Submitted by

*Mike West*